

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – February 2, 2017

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Members present were: Mr. Ward, Mrs. Knight, Mr. Parisio, Mrs. Taylor, and Mr. Geiger.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Jim Lambert.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for February 2, 2017.
Mr. Ward moved, seconded by Mrs. Taylor to approve the Agenda for February 2, 2017.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular Meeting of January 12, 2017.
Mr. Geiger moved, seconded by Mrs. Knight to approve the Minutes of the Regular Meeting of January 12, 2017.
AYES: Ward, Knight, Parisio, Taylor, Geiger
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

(WUTA) Shelley Amaro distributed flyers and shared information on the Network for Public Education which was founded in 2013 and is comprised of teachers, administrators, board members, parents, community members, and politicians. They will be holding a conference on October 14-15, 2017 in Oakland. She also provided the board with information regarding a documentary about public education.

(CSEA) No report

4.2 Principals

(WHS) Mr. Johnstone reported:

- Academic Awards Assembly went very well. Thank you to the WHS Boosters for donating \$200 to go towards four-\$50 gift cards that were given out for perfect attendance.
- Math grades have shown improvement since last year which can be attributed to the coaching for CPM as well as hiring another math teacher.
- Kathy Poldervaart and 5 members of FCCLA attended a Region 2 leadership conference.
- Seven WHS students have earned their State FFA Degree and will receive the award at the regional meeting in Chico on March 16, 2017. The students are Rebecca Fleming, Katherine Taylor, Lisa Pence, Briana Briones, Taylor Baker, Bailey Morrell, and Jared Mudd.
- Makaylee Lindsey introduced 6 students from Molly Lex's Moderate/Severe class who are participating in the Goat Program. This program gives an opportunity for these students to learn how to care for an animal with the help of FFA members and then to be able to show at the Glenn County Fair. This was made possible because of donations made by the community.
- Academic Decathlon will be held on Saturday, February 4, 2017 at Orland High School.

(WIS) Mr. Sailsbery reported:

- Progress reports for the 3rd quarter will go out on February 10, 2017.
- 6th grade boys and girls basketball team tryouts will be February 6-7, 2017.

- WIS Science Club is pre-selling carnations as a fundraiser for Valentine’s Day. The money is used to help them go on their field trip to the Exploratorium in San Francisco in April.
- A Movie Night will be held on February 10, 2017, at 6:00 p.m. and is sponsored by the WIS PTO as a fundraiser for the 6th grade classes.
- The 8th grade class is holding a Paint Night on February 15, 2017 to raise money for the class trip.
- WIS will host a STEM Showcase on February 16, 2017, to promote science projects. Scientists from Livermore Laboratory will be coming to speak to the students. All 7/8 grade students in the county are invited. There will be two sessions in the gym. The morning session will be for all students in the county, and the afternoon session will be for all WIS students.
- There will be a fun day on February 17, 2017.
- WIS PTO has taken on the project of getting new picnic tables at WIS. They asked for donations from the community and have received enough money to purchase 8 heavy duty picnic tables worth about \$5,000. The picnic tables will be ordered tomorrow.
- On January 31, 2017, all 8th graders in Glenn County went to Glenn County Office of Education’s Exploratory Career Day which was held at the Glenn County Fairgrounds. There were 30 or more booths that highlighted a variety of Career & Technical Education occupations. Each student was provided a tie-dye t-shirt that was dyed their school colors to wear on the day of the event.

(MES) Mr. Montana reported:

- They are in the middle of their 2nd trimester assessments.
- He handed out a new MES brochure which was distributed to the local preschools.
- Kindergarten tours have been set up for February 7th and 9th to invite prospective students.
- “Coffee with the Principal” started today and will be an ongoing event every other week focusing on various topics.
- MES PTO Spaghetti Feed is February 16, 2017 starting at 4:30 p.m.
- Glenn County Writer’s Showcase is February 9, 2017, and two MES teachers will have students participating.

(WCHS) Dr. Geivett reported:

- Enrollment is 23 students.
- One student graduated from the independent study program.
- Students are continuing to work with the residents at the Willows Care Center. Due to the weather, most of the activities are indoor ones like games and art projects.
- The outcome of credits earned by seniors the past quarter has not been great. They are being pushed a little more now and have been provided ways to earn credits.

4.3 Associated Student Body Report – Lisa Pence reported:

- Winter Homecoming went very well.
- There are several fundraisers going on:
 - FNL – Valentine’s Day
 - FCCLA – Selling Carnations
 - Seniors – Pancake Breakfast on February 11, 2017
 - Sober Grad Tickets
- Mr. Honker is returning, and will happen around Lamb Derby.

4.4 Director of Business Services – No report

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- LCAP Rubrics are now called the California School Dashboard, which is the accountability piece of the LCAP. It will open in March for the public to review. The Dashboard will reflect students’ test scores in English Language Arts and math but will also have components related to such areas as students’ readiness for college or careers, graduation rates, etc. Local indicators will include such things as school conditions and school climate. There will no longer be an API/AYP score.
- The SARC and Single Plan for Student Achievement for each school site are on the Consent Calendar. These documents must be updated and Board approved every year. Some of the areas they cover are school goals for student achievement and how well our facilities are maintained.
- Testing date windows for CAASPP and CAST are as follows:
 - MES – March 20 through May 12
 - WIS – April 25 through May 12
 - WHS – April 26 through May 16
- LCAP surveys are ready and can be completed online. They are available on the District website.

- LCAP Stakeholders meeting dates are as follows:
 - DELAC/ELAC – Tuesday, March 7th at 5:30 p.m. in the WIS Library
 - Foster Youth/Homeless – Wednesday, March 15th at 5:00 p.m. at Round Table Pizza
 - Community Meeting – Monday, March 20th at 6:00 p.m. in the WIS Library

4.6 Superintendent – Dr. Geivett reported:

- Thank you to Amy Lindsey, students, and everybody involved with the Goat Program. This is a great program, and our kids are doing an outstanding job.
- Some of the projects WUSD is working on:
 - Cafeteria tables at WIS
 - Roofing project at WHS
 - Cabling at MES/WHS
 - Bleachers at WHS (replace or repair)
 - Gym floor at WHS
- Thank you to Michael Riemenschneider and Shin Green with Eastshore Consulting, as well as Chris DeLong with Capitol Advisors, and Meredith Johnson with Dannis, Wolliver & Kelley for all their help getting us through the bond process and helping to secure additional state money.
- WIS PTO will be sponsoring an Open Gym at WIS on Sundays starting on February 12th and running through March 12th from 2:00 p.m. - 5:00 p.m.

4.7 Board of Education Members

Mr. Ward reported:

- Very pleased with the goat program at WHS as well as all the many programs at the other schools.

Mrs. Knight reported:

- Thank you to students, teachers, staff, and parents for helping and supporting each other for our students.
- The WHS Boosters dinner was very good. Thank you to everybody who helped and for all their hard work.

Mr. Geiger reported:

- WHS Boosters is fortunate as it is filled with a number of people willing to help in any way. Especially want to thank Kerri Warren, Ernie Peters, and Joe Quilici for providing such great appetizers at the WHS Boosters, and Amy Lindsey for always taking care of the decorations.

Mrs. Taylor reported:

- Attended the WHS Academic Awards, and it was fantastic.
- Attended Winter Homecoming, and it was fun to watch.
- Thank you to the community for their generosity in helping to get the Goat Program up and going.
- Thank you to the staff and administrators for working hard for our students.

Mr. Parisio reported:

- Thank you to the Geigers for putting on the WHS Boosters dinner. It was a huge success.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from the Willows Alumni Association in the amount \$200.00 to go to the WHS Class of 2017 for their Senior Trip.
2. Accept donation from the Glenn County Theater Company in the amount of \$500.00 to go to the River Jim Program.
3. Approve the WIS Obsolete Equipment List.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Student #16-17-22 to attend school in another district for the 2016/17 school year.
2. Approve the School Accountability Report Cards (SARCs) for all schools: Murdock Elementary, Willows Intermediate, Willows High, and Willows Community High.
3. Approve the Single Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High.

C. HUMAN RESOURCES

1. Approve the following WHS Spring Sports Coaches for the 2016-17 school year:

Varsity Softball Head Coach	Danielle Andrade
Varsity Softball – Volunteer Coaches	Terri Moore & Judy Parker
JV Softball – Head Coach	Joseph Schantz
Varsity Baseball Volunteer Coaches	Kent Thayer, Kellen Farrell, Richard Welsh & Scott Thur
Golf – Volunteer Head Coach	Terry Baker
2. Approve the Addition of Tim Drury as California Interscholastic Federation (CIF) League Representative for the 2016/17 school year.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 1/11/17 through 1/25/17.
3. Approve ASB Quarterly Reports – MES/WIS/WHS.

Mrs. Taylor requested Item# 5-D3 be pulled for discussion.
 Mrs. Knight requested Item #5-C1 be pulled.
 Mr. Parisio requested Item #5-A3 be pulled for discussion.

Mrs. Taylor moved, seconded by Mr. Geiger to approve the Consent Calendar excluding Items 5-A3, 5-C1, and 5-D3.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

5-A3: Mr. Parisio questioned if the equipment being declared obsolete was going to be donated to the Class of 2017 for the E-Waste Fundraiser. Dr. Geivett clarified that if approved, the E-Waste qualified equipment will be donated to the fundraiser.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the WIS Obsolete Equipment List.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

5-C1: Mr. Parisio announced that Richard Welsh has indicated that he would like to be removed as a volunteer coach for Varsity Boys Baseball as he does not have the time to help.

Mr. Parisio moved, seconded by Mr. Geiger to approve the listed WHS Spring Sports Coaches for the 2016-17 school year, with the exception of Richard Welsh.

AYES: Ward, Parisio, Taylor, Geiger

NOES: None

ABSTAIN: Knight

MOTION PASSED: 4-0-1

5-D3: Mrs. Taylor questioned some of the ASB accounts that have little money or no activity associated with them. She feels that today’s dollars should be used for today’s students and asked site principals to look into why and what can be done about spending the funds or knowing why they are continuing to “roll over” from year to year.

Mr. Geiger moved, seconded by Mrs. Taylor to approve ASB Quarterly Reports for MES/WIS/WHS.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0450	Comprehensive Safety Plan
BP 0520.2	Title I Program Improvement Schools
BP 520.3	Title I Program Improvement Districts
BP 3470	Debt Issuance and Management
BP 3513.3	Tobacco-Free Schools
BP 3553	Free and Reduced Price Meals
BP 3555	Nutrition Program Compliance
BP 4112.2	Certification
BP 4113	Assignment
BP 5116.1	Intradistrict Open Enrollment
BP 5121	Grades/Evaluation of Student Achievement
BP 5131.62	Tobacco
BP 6179	Supplemental Instruction

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Mr. Geiger moved, seconded by Mrs. Knight to approve the additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Appoint Members to the Citizens’ Bond Oversight Committee. The Board thanked those willing to serve on the committee.

Mr. Geiger moved, seconded by Mrs. Taylor to appoint the following 8 members to the Citizens’ Bond Oversight Committee: Dennis Asbury, Sylvia Hoenike, Jim Lambert, David McDonald, Jamie Millen, Janet Perez, Michelle Thomas, and Natalie Wolder.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve Underwriter for Issuance of General Obligation Bonds.

Mr. Geiger moved, seconded by Mrs. Taylor to select Piper Jaffray as the underwriter for the issuance of general obligation bonds.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

4. **(Action)** Approve Paying Agent for Issuance of General Obligation Bonds.

Mrs. Knight moved, seconded by Mr. Geiger to select Zion’s Bank as the paying agent for the issuance of general obligation bonds.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

5. **(Action)** Approve Resolution #2016-17-15 Authorizing Issuance of Bonds. Shin Green, with Eastshore Consulting, distributed a document outlining what this resolution is authorizing, as well as accountability provisions which ensure adherence to the promises made to voters. The resolution authorizes the District to issue bonds related to the November 2016 successful bond election. It includes statements on limitations for the proposed bonds and the accountability requirements included in Measure “B,” as well as defining terminology and procedures to follow for the bond sale process. It also includes an “as to form” purchase contract between the District and the underwriting bank, which is now Piper Jaffray. Upon completion, the agreement will reflect the interest rates and terms of the bonds as well as provide direction as to how and when funds will be transferred to close the issuance. Finally, the “as to form” preliminary official statement will be provided to potential purchasers of the bonds once complete. The document contains statistical information on the District’s finances, tax base, demographics, and proposed bond structure to allow buyers to evaluate the District’s credit quality. Additionally, a finalized Official Statement will be prepared after the terms of the bonds are settled.

Mr. Geiger moved, seconded by Mrs. Taylor to authorize the issuance of general obligation bonds utilizing Piper Jaffray as the underwriter and Zion’s Bank as the paying agent. Roll call vote was taken.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

B. EDUCATIONAL SERVICES

C. HUMAN RESOURCES

1. **(Action)** Approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB1200 and Government Code §3547.5. Mrs. Beymer asked that a correction be made to the posted date from April 27, 2015 to January 27, 2017.

Mr. Geiger moved, seconded by Mrs. Knight to approve the Form for Public Disclosure of Proposed Collective Bargaining Agreement in accordance with the requirements of AB1200 and Government Code §3547.5, with the corrected date of January 27, 2017.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

2. **(Action)** Approve the Tentative Agreement between the Willows Unified School District and the California School Employees Association Willows Chapter #119.

Mrs. Knight moved, seconded by Mr. Geiger to approve the Tentative Agreement between the Willows Unified School District and the California School Employees Association Willows Chapter #119.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve the following revised salary schedules:

- Classified 2016-17 Salary Schedule A-1 (Retro to 7/1/16)
- Classified 2016-17 Salary Schedule A-2 (Retro to 7/1/16)
- Classified 2017-18 Salary Schedule A-1 (Effective 7/1/17)
- Classified 2017-18 Salary Schedule A-2 (Effective 7/1/17)
- Classified 2018-19 Salary Schedule A-1 (Effective 7/1/18)
- Classified 2018-19 Salary Schedule A-2 (Effective 7/1/18)

Mrs. Knight moved, seconded by Mrs. Taylor to approve the revised classified salary schedules.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

4. **(Action)** Approve the revised Classified Job Classifications.

Mrs. Knight moved, seconded by Mr. Geiger to approve the revised Classified Job Classifications.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Discussion/Possible Action)** Associated Student Body (ASB) Indirect Fees. Susan Thurman, representing the WIS Site Council, presented a letter from the Site Council which requested that the Board consider rescinding the policy of assessing a 3% indirect fee on ASB accounts. Discussion ensued. No action was taken.

2. **(Discussion/Possible Action)** Approve Transfer of Unrestricted Funds Into the District Facility Repairs Account. The transfer of these funds would provide matching funds for the state’s Hardship Program or Modernization Program if we were approved for either or both of these programs.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the transfer \$1 million of unrestricted funds into the district facility repairs account with the understanding that any applicable funds used from that account prior to bond funds being secured will be reimbursed back to the account as appropriate.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

3. **(Action)** Approve Resolution #2016-17-13 Establishing Fund 51 – Measure B Bond Fund. This fund will be used to collect the tax revenue and make repayment of the bonds.

Mrs. Knight moved, seconded by Mr. Ward to approve Resolution #2016-17-13 Establishing Fund 51 – Measure B Bond Fund. Roll call vote was taken.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

4. **(Action)** Approve Resolution #2016-17-14 Establishing Fund 21 – Measure B Bond Building Fund. This fund will be used to receive the proceeds from the bond and pay for the expenditures.

Mrs. Knight moved, seconded by Mr. Geiger to approve Resolution #2016-17-14 Establishing Fund 21 – Measure B Bond Building Fund. Roll call vote was taken.

AYES: Ward, Knight, Parisio, Taylor, Geiger

NOES: None

MOTION PASSED: 5-0

7. **ANNOUNCEMENTS**

7.1 The Academic Decathlon Competition will be held on Saturday, February 4, 2017 at Orland High School.

7.2 Murdock PTO will be holding a Spaghetti Feed Fundraiser on February 16, 2017 from 4:30 p.m.-7:00 p.m.

7.3 There will be a district-wide break from February 20-24, 2017.

7.4 The next Regular Board Meeting will be held on March 2, 2017, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:39 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:54 p.m.

9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential

9.2 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release

9.3 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 9:40 p.m. the meeting reconvened to Open Session. President Parisio reported out:

Item 9.1: Direction given to the Superintendent.

Item 9.2: Update given to the Board.

Item 9.3: Update given to the Board.

11. **ADJOURNMENT**

The meeting adjourned at 9:41 p.m.